



# AUSTRALIAN PARACHUTE FEDERATION

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## MINUTES TO ANNUAL GENERAL MEETING OF MEMBERS ZOOM VIDEOCONFERENCE 9<sup>TH</sup> MAY 2023

### 1. MEETING OPENED BY THE CHAIR OF THE BOARD

The Chair of the Board declared the meeting open at 2:00pm

#### Present

##### Board of Directors

Trevor Collins (Chair)

Dave Smith (Dep. Chair)

Vivian Merz

Mark Gazley

John Swanland

##### Executive

Richard McCooley (Chief Executive Officer)

Andrew Mulholland (Secretary)

##### Staff

Jenny Larkin (Minute Taker)

Charl Rootman (Safety & Training Manager)

Megan Seeto (Accountant)

Wade Challenor (Operations Manager)

Ria Dobson (Technical Officer)

Luke Oliver (Safety & Training Officer)

Sandy Jappe (Administration Officer)

##### Guest

Craig Perrin

NSWPC	VTPC	WAPC
Andrew Barker Glenn Farrell James Garner Mark Szulmayer Maxence Juchli Melissa Harvie	Adrian Ferguson Tom Fletcher	Callum Richardson Jon Bell
	SQPC	NQPC
	Sonja Bruss Sonya Gelman	Paul Osborne Karen Fuller
		SAPC
		Gem Hodges

Taking account of those attending via videoconference and those attending in person, Chair of the Board declared the quorum has been met, therefore the meeting may proceed.

### 2. RECORD OF ATTENDANCE/APOLOGIES/PROXY VOTES

- As per Attendance List
- Apologies: Anna van der Vlugt, Dale Findlay
- Proxy votes: Nil
- Ex-employee Craig Perrin (Accounts Manager of 14 years) in attendance should financial questions be raised

### 3. DISCLOSURE OF COMPANY DIRECTORS' INTERESTS

The disclosure of the Company Directors' interests was included with all information disseminated to members prior to the meeting. This did not need discussion and is included for the purpose of disclosure of interests.

#### 4. CONFIRM MINUTES OF THE 2022 AGM

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The 2022 AGM Minutes were included with all information issued to members prior to the meeting.

**MOTION:** That the Minutes of the 2022 AGM be accepted

**PROPOSED:** Dave Smith

**SECONDED:** Andy Mulholland

**ACCEPTED**

#### 5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

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NIL

#### 6. REPORT FROM THE CHAIR OF THE BOARD

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The Chair spoke to the following items from his Annual Report message:

- The decrease in Income since COVID impacted our industry from early 2020 caused financial cutbacks affecting many aspects of our sport
- The increase in the number of sporting disciplines has had a major effect on running a Nationals event.

#### 7. REPORT FROM THE CHIEF EXECUTIVE OFFICER

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The CEO spoke to the following items from his Annual Report message:

- All three fatalities in 2022 involved experienced skydivers, two of which were high-performance landings. APF continues to support the families affected. Safety and injury prevention remains at the forefront of all that we do.
- The fatality investigation reports have been completed. An exemplary job was done by the APF's Safety Team.
- COVID impacted the 2022 Nationals resulting in a virtual event being held instead of the planned meet. This worked well but was not our preference.
- Notable event – A member organisation were looking to break away from APF to set up their own self-governed organisation. We were pleased to see the concept was discontinued.
- Close to 50 competitors and four support staff attended the 2022 WPC with excellent results achieved.
- After several very difficult years with COVID, APF turned a corner in 2022. First jumpers are our key income and while we were down 45% on pre COVID numbers, we managed to make a small profit. Hopefully, our new normal is moving towards our known normal.
- Vote of thanks to members for their support throughout that time. Many similar sporting organisations did not fare as well. We feel this is indicative of the strength of the APF.
- Thanks also to Directors, staff and volunteers who have worked hard and supported APF in its third year of significant cutbacks.

#### 8. RECEIVE STATEMENT OF ACCOUNTS AND AUDITOR'S REPORT

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Directors' Report, Financials for 2022CY and the Independent Auditor's Report have been made available by Crowe Audit Australia.

There were zero non-compliances.

#### 9. Q & A

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The Chair then opened-up the meeting to relevant questions from members. There were none.

#### 10. CLOSE MEETING

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In closing, the CEO thanked Craig Perrin for returning to the office for this meeting, and extended Craig a vote of gratitude for his many years with APF.

The Chair welcomed our incoming SQPC and NQPC Directors – Dale Findlay and Karen Fuller. Their Directorship takes effect at the close of today's meeting.

Meeting closed 2.18pm