



# AUSTRALIAN PARACHUTE FEDERATION Ltd.

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## MINUTES TO ANNUAL GENERAL MEETING OF MEMBERS INTERCONTINENTAL HOTEL, SANCTUARY COVE, HOPE ISLAND, QLD McARTHUR'S BALLROOM WEDNESDAY 16<sup>TH</sup> MAY 2018

The Chairman declared the meeting open at 4:00pm.

### Present

#### Board of Directors

Grahame Hill (Chairman)	Ash Saunders	Allan Gray
Trevor Collins (Dep. Chairman)	Mike Dyer	
Andrew Mulholland (Secretary)	Mark Szulmayer	
Dave Smith	Luke Oliver	

#### Executive

Brad Turner (Chief Executive Officer)

#### Staff

Rachael Paternoster (Minute Taker)  
 Craig Perrin (Accounts Manager)  
 Kim Hardwick (Technical Officer)  
 John Meara (Operations Officer)  
 Rob Libeau (National Development Officer)  
 Richard McCooey (Safety and Training Manager)

#### Members

NQPC	NSWPC	VTPC	SQPC	SQPC cont'd
Ryan Spreadborough	Graeme Windsor	Jo Chitty	Eunsung Baek	Leanne Critchley
Claude Gillard	Tom Gilmartin	Richard McCooey	Chihun Oh	Danny Helmy
Anna van der Vlugt	Matt Stevens	Mick Paris	Rob Libeau	Ben Nordkamp
Tim Kolln	Michelle Lu	Nigel Brennan	Liam Hodges	Jason Lane
Adam Davies	Germain Sieurin	Kelly Brennan	Luke Rogers	Moritz Marbler
Ronnie Perry	Andy Woolf	Ashley Armstrong	David McEvoy	Hamish Stratford
Greg Puttick	Sam Clark	Nick Chaperon	Susan McLachlan	Sonya Gelman
	Neil Fergie	Craig Bennett	Mark Edwards	
<b>NTPC</b>	Trish Vogels	Gail Bradley	Selwyn Johnson	
Maurice Mathey	Craig Morris	Samantha Harper	Jeff Weatherall	
Trevor Collins	Rory Hatchet	Mike Tibbits	Sonja Bruss	
David Bruce	Ian Robertson	Raymond Williams	Mildred Spinoza	
	Michael Zumkley	Jan Nejedly	Jon Kent	
<b>WAPC</b>	Asher Hillcoat	Andy Mulholland	Keith Grealy	
Rob O'Neill	Steve Hill	Janine Hayes	Gabriel Phillips	
Mick Murtagh	Lawrence Hill	Ralph Hamilton-Presgrave	Jesse Warren	
Graham Cook	Dave Smith	(Proxy Vote - Elaine V.Hare)	Luke Oliver	
Jody Blunden	Mark Szulmayer	Bernie Armstrong	Faye Cox	
Ash Saunders	Michelle Lu	Katherine Papastrakos	Sheena Simmonds	
	Cindi Hemmila	Paul Barker	John Meara	
<b>SAPC</b>	Tim Joyce		Alana Bertram	
Allan Gray	Kim Hardwick		Dimitri Didenko	
Charl Rootman	Rob Clarke		Jason Colless	
			Koppel Solomon	
			Joe Stein	
			Archie Jamieson	
			Mariska Folley	
			Natisha Dingle	
			Peter Sutton	
			Mike Dyer	
			Alex Cattaneo	
			Garry Gnapp	

## 1. MEETING OPENED BY APF CHAIRMAN

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The Chairman declared the meeting open at 4pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/PROXY VOTES

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- As per Attendance List Proxy
- Apologies: NIL
- Proxy votes: 1 (Elaine V Hare)

## 3. DISCLOSURE OF FEDERATION BOARD MEMBER'S INTERESTS

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The disclosure of the Federation Board Members interests were included into both the AGM Booklet and Annual Report. This does not need discussion and is included purely for the purpose of disclosure of interests.

## 4. CONFIRMATION OF PREVIOUS MINUTES

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The 2017 AGM Minutes were included in the 2017 AGM Booklet.

<b>MOTION:</b> That the Minutes of the 2017 AGM be accepted <b>PROPOSED:</b> Mike Dyer <b>SECONDED:</b> Ian Robertson <b>ACCEPTED</b>
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## 5. BUSINESS ARISING FROM PREVIOUS MEETING

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No business was raised from previous minutes

## 6. REPORT FROM THE CHAIRMAN OF THE BOARD

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The Chairman spoke to his written report as presented in the Annual Report, in particular the Chairman spoke of:

1. Self-Administration – Part 149  
Exposition to be accepted this year.
2. Discussion Paper  
The Discussion Paper recently distributed to members, as a board initiative, outlines the APF Board Selection process. Members had the opportunity to give feedback online.
3. AICD  
A study has been completed with the Australian Institute of Directors (AICD). AICD outcomes will be implemented by the next board meeting August 15.
4. WPC  
The World Parachuting Championships (WPC) arrangements are now well underway with the Project Managers and Assistant Project Managers working well together. The Chairman thanked the volunteers for donating their time and expertise to making this project a great success.
5. Directors  
The Chairman introduced the new Directors Ash Saunders, Luke Oliver, along with the existing directors in attendance and made mention of the previous Directors, Kelly Brennan, Jason Cooke and Shirley Cowcher.

The Chairman thanked the Board, Councils, Volunteers, CEO and Office staff on a successful Symposium 2018.

## 7. REPORT FROM THE CHIEF EXECUTIVE OFFICER

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The CEO spoke to his written report as presented in the APF Annual Report and included:

1. APF Changes

The changes over the past ten years in the APF which included the APF's move from Canberra to Brisbane and transition to a Company Limited by Guarantee. The Councils moving from Associations to APF Committees with their main focus now on sport development rather than compliance. A number of developments within IT such as Online Student memberships, online incident reporting system, instructor revalidation, packer B examinations and the Jump Pilot Authorisation process. APF continues to focus on improving safety and member services.

2. Fatalities 2017

Most tragic year to date with the two separate tandem fatalities. Everyone must remain vigilant to ensure safety is paramount over all else. These fatalities could and should have been avoided and we must do all we can to avoid this ever happening again.

3. World Parachuting Championships (WPC)

The WPC to be held in October is fast approaching and all volunteers are working hard to ensure a successful event. The opening ceremony will be held on main beach, Gold Coast followed by 8 days of competition. The CEO thanked all involved and is looking forward to organising the best WPC ever. The largest amount ever has been distributed from the Team Trust to the Australian Parachute Team to assist them to compete on home soil

4. Safety

The CEO discussed the need to be vigilant about safety and making the right choices when jumping. Safety is to be the number one priority for all individuals and everyone should be prepared to say no when they need to.

5. Financial

APF remains solvent with steady growth still being recorded despite a slight downturn in new memberships possibly due to the tandem fatalities.

## 8. RECEIVE STATEMENT OF ACCOUNTS AND AUDITORS REPORT FOR 2017

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The balance sheet and profit and loss statement as presented in the Annual Report was discussed, including the balance of the Federation's assets as at 31 December 2017.

**MOTION:** That the Financial Accounts and Reports, for the year ended 31<sup>st</sup> December 2017, be accepted as presented.

**PROPOSED:** Mike Dyer      **SECONDED:** Andy Mulholland      **ACCEPTED**

## 9. NOTICE OF SPECIAL RESOLUTION TO AMEND CONSTITUTION

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**THAT** APF amend its Constitution as follows:

(i) by amending "Non-payment of Fees" 14.2 (b):

If any fee or amount payable by a Member (other than the subscription of a Member), remains unpaid after it becomes due and payable, the Board may terminate the membership and where this occurs, the Member will not be entitled to all or any rights or privileges of membership until such payment has been made.

(ii) by amending "Non-payment of Fees 14.2 (c):

Unless otherwise determined by the Board, a Member will be required to re-apply for membership in accordance with this Constitution in circumstances where membership lapses under rule 14.2(a) or terminates under rule 14.2(b).

## 10. ORDINARY RESOLUTION

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To consider and, if thought fit, pass the following resolution as an ordinary resolution:

**THAT** if the special resolution above is passed, the APF Board are authorised to prepare and execute all necessary documents and take all necessary actions as are required to affect the resolution.

**MOTION:** Accept the proposed changes of the special resolution

**PROPOSED:** Mark Szulmayer      **SECONDED:** Trevor Collins      **ACCEPTED**

## 11. MEETING CLOSE

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There being no further business, the Chairman declared the 2018 AGM closed at 4:30pm